

Good Samaritan Health & Wellness Center
Policies and Procedures

Subject: Storage and Disposal of Medications

Policy #: 6.2

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Revision #:

Approved by: Board of Directors

Effective Date: 07/21/2016

6.2 Storage and Disposal of Medications

OBJECTIVE: To establish guidelines for the storage and disposal of medications from Good Samaritan Health & Wellness Center.

POLICY:

1. The pharmacist-in-charge or a duly qualified alternative will regularly inspect medication storage areas for cleanliness and sanitation. Inspections will include that of functional equipment necessary to provide an appropriate temperature range and ventilation level.
2. The pharmacy room temperature will be maintained at appropriate temperatures for the proper drug storage. No food or non-medical items will be stored in the medication refrigerator.
3. The refrigerator temperature will be maintained between 35-50 F (2-10 C).
4. All stock containers of medication will be properly labeled with but not limited to the following information: Name of drug, lot or control number and expiration date.
5. No unmarked or unlabeled containers will be permitted on the pharmacy stock shelves or in the clinic areas.
6. Stock will be checked for outdated drugs on a regular basis in the pharmacy.
7. No outdated drugs will be dispensed.
8. Outdated drugs will be removed from the in-date stock and quarantined and returned to Materials Management to be removed to the Pickens County Sheriff's Office for disposal.

A designee may be assigned from any particular area by the supervisor of that area to assure outdated drugs are removed from stock.