

**Good Samaritan Health & Wellness Center**  
Policies and Procedures

Subject: Pharmacy Hours of Operation

Policy #: 6.10

Prepared by: Susan Hamel, Pharmacist

Revision #:

Approved by: Board of Directors

Effective Date: 07/21/2016

## 6.10 Pharmacy Hours of Operation

**OBJECTIVE:** To provide guidelines for pharmacy hours of operation at Good Samaritan Health & Wellness Center Pharmacy.

**POLICY:** The pharmacy hours are:

8:30 am to 5:00 pm Monday-Friday

The pharmacy will be closed on holidays designated by Good Samaritan Health & Wellness Center or on days the county offices close for inclement weather. Hours may be adjusted by the Pharmacy Director at the direction of the CEO.

Inventory will be conducted once a year before the end of the fiscal year which may cause the pharmacy to be closed unless conducted on a weekend. Each year an inventory will be run at the close of business on the last business day of the fiscal year. A copy of the inventory report will be retained in the pharmacy and given to the Chief Financial Officer.