

Good Samaritan Health & Wellness Center
Policies and Procedures

Subject: Pharmacist Competence

Policy #: 6.26

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Revision #:

Approved by: Board of Directors

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1.26 Pharmacist Competence

OBJECTIVE: To ensure that all Pharmacists retained by the Good Samaritan Health & Wellness Center Pharmacy or function under contract are competent as demonstrated by a working knowledge of the pharmaceutical products and services offered by the Company.

POLICY:

1. The GSHWC Pharmacy will create and maintain a job description for each position assumed by a pharmacist.
2. The job description will include, but not be limited to the following information:
Duties and responsibilities:
 - a. Prepares and dispenses medicines, chemicals, and pharmaceutical preparations according to written orders authorized by medical practitioners
 - b. Maintains and orders inventory for the clinic
 - c. Consults with nursing, medical and dental staff regarding medication diagnosis
 - d. Maintains compliance with 340B Program regulations
 - e. Counsels patients on drug therapy
 - f. Reviews and interprets prescription orders
 - g. Reviews for drug-drug and drug-disease interaction and advising interventions
 - h. Oversees pharmacy staff
 - i. Provides health plan and pharmacological information to clinical staff
 - j. Contacts insurance companies to verify insurance payment
 - k. Develops and maintains pharmacy service in accordance with State and federal regulations, accepted standards, and professional practices
3. Minimum qualifications
 - a. College degree from an accredited college of pharmacy
 - b. Must have and maintain a current license from the State Board of Pharmacy
 - c. At least three years supervisory and management experience
 - d. Ability to work effectively and harmoniously with co-workers and volunteers, and function as a team member
 - e. Must have excellent customer service skills

- f. Require sitting or standing for long periods of time, working in an office and clinical environment. Able to stoop, kneel, bend at the waist, and reach on a daily basis. Able to lift and move up to 25 pounds occasionally. Working under stress and use of the telephone required. Manual dexterity required for the calculator and computer keyboard and other office machines. Hearing and vision corrected to normal range.
4. Preferred Qualifications:
 - a. Experience in Community Health Centers
 - b. Experience working with low income populations
 - c. Knowledge of Patient Centered Medical Home criteria
 - e. Fluent in Spanish
 - The Pharmacy Director will report to the Chief Executive Officer
 - Pharmacists and Pharmacy Technicians will be supervised by the Pharmacy Director
 4. Each pharmacist will maintain in his/her personnel file the following:
 - a. Memberships in appropriate professional organizations.
 - b. Continuing education programs completed including title, date completed, continuing education hours earned, plus minimum CE statement in courses approved by a superior.

The Pharmacy Director will be the pharmacist in charge as designated by the Georgia Board of Pharmacy.