

Good Samaritan Health & Wellness Center
Policies and Procedures

Subject: Pediatric Immunizations	Policy #: 5.38
Prepared by:	Revision #:
Approved by: Board of Directors	Effective Date: 7/24/2015

5.38 Pediatric Immunizations

OBJECTIVE:

Immunization status should be documented at every office visit for all patients under the age of 18 years.

PROCESS/PROCEDURE:

1. An “Immunizations Needed” report will be generated from the Georgia Registry of Immunizations Transactions and Services (GRITS) for all patients under the age of 18 years of age at every office visit.
2. This report will be printed and reviewed by the provider.
3. If all immunizations are up to date, the electronic health record will be updated as follows: the box labeled “Immunizations reviewed and current” on the Pediatric Plan Detail, under the Electronic Signature tab, will be checked “Yes”.
4. Any deficiencies will be addressed with the guardian and patient.
5. If appropriate, the immunizations should be given at the current visit. If it is necessary to do the vaccines at a later date, the provider will enter the immunization as a deferred order so that any subsequent provider will have an additional reminder of the needed immunization.

If the immunizations are refused by the guardian, he or she must sign the “Decision to not vaccinate my child” form (see attached). The form must be scanned into the electronic health record and a copy given to the parent or guardian. The box in the chart stating “immunizations refused” will be checked.