

Good Samaritan Health & Wellness Center
Policies and Procedures

Subject: Operation of Dental Services

Policy #: 7.3

Prepared by: D. Sean Van Tuyl, DMD

Revision #:

Approved by: Board of Directors

Effective Date: 7/21/2016

7.3 Operation of Dental Services

POLICY:

It is the policy of Good Samaritan Health & Wellness Center to organize the functionality of the dental department. The professional relationships of this service in conjunction with the medical department are outlined. Associated administrative requirements are also established. This policy applies to all dental care providers and staff at Good Samaritan Health & Wellness Center.

DENTAL DIRECTOR RESPONSIBILITIES:

- Advises the Executive Director and the Management Team on all technical and professional matters that relate to the dental department.
 - Ensures all dental providers are credentialed to provide care.
 - Coordinates dental department QI initiatives.
 - Provides direction to the Dental Peer review function.
 - Conducts retrospective dental health records audits on a periodic basis.
- I. Dental relationships with other clinic functions:
- In-house referrals by health care providers.
 - Dental consultation is available to all Good Samaritan Health & Wellness patients.
 - The point of contact for referrals to the dental clinic is to the first available dentist.

- Emergency consults between medical and dental clinics require provider contact prior to sending the patient for evaluation.

II. Emergency Services:

- During office hours the dental department/dentist will be contacted for patient evaluations and treatment.
- After hours acute care.

The dentist “on call” will not be required to see patients in the clinic after normal office hours. Patients who have uncontrollable problems (bleeding, swelling, pain, etc.) should be referred to the hospital nearest to them with an emergency services department. All other patients should be treated with pharmaceuticals and referred back to the Good Samaritan Health & Wellness Center Dental Clinic on the next day the clinic is open.