

Good Samaritan Health & Wellness Center
Policies and Procedures

Subject: AR Electronic Billing

Policy #: 3.22.14

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Approved by:

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3.22.14 AR Electronic Billing

Policy: GSHWC will send claims electronically on a weekly basis to all payers.

Purpose: To establish how often and how claims are to be filed.

Procedures:

1. Claims will be processed daily from eCliniclaWorks/Practice Management system (eCW)
Insurance claims will be submitted to the Clearing House at least weekly.

The Claims that have errors will be corrected weekly by the billing coordinator from the claim edit reports and re-billed within five days.